

Ministry of Education SINGAPORE



TUITION GRANT & SCHOLARSHIPS (TG&S) MOE LOCAL SCHOLARSHIPS' APPLICATION GUIDE

VERSION 1.1

PREPARED BY HIEND SOFTWARE PTE LTD

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1 REGISTRATION AND LOGIN

Local scholarship applicants can access the TG&S system from the scholarship information page by clicking on the hyperlink. If the link is not working, please copy and paste the URL into your web browser: (https://go.gov.sg/moescholarshipsystem) to visit the portal.

You will be shown options to log in with Singpass or email.

Tuition Grant & Scholarships						
Ministr	ry of Education					
Tuition Grant	& Scholarships					
Scholarship applicants & recipients						
f you want to update your email and name, select "Edit My Profile"	from the top menu after logging in.					
If you have Singpass	If you do not have Singpass					
Log in with Singpass	Register as a new user					
Students applying for any MOE pre-university scholarships or Singapore-Industry Scholarship (SgIS) must log in with Singpass.	Log in with email					

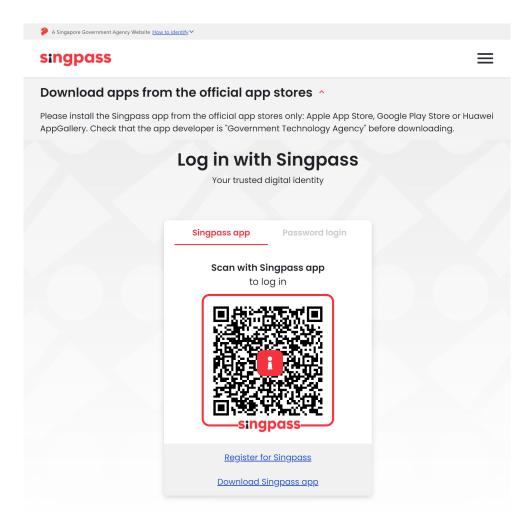
Click on Log in with Singpass.

Note: You are encouraged to log in via Singpass. However, if you do not have a functional Singpass, you may <u>Register as a new user</u>.

1.1 Singpass Login

Please follow these steps to login using your Singpass:

1. Log in with Singpass by scanning the QR code or using the password login.



a) If your information has not been verified previously, you will be prompted to confirm your name and email.

Register as a new user						
Given name*						
STG						
Family name*						
Test User						
Email*						
stg_user135@hiend.com						
Nric						
S3003387F						
18 8+10C						
Register						

b) A security code will be emailed to you. Please check your email to get the code.

Two-step Verification						
We have sent a security code to your email address. Please enter the code below to continue.						
stg_user135@hiend.com						
123456						
Continue						

If you enter the code correctly, you will see the applicant portal's landing page.

Updated as of Oct 2024

1.2 **Register as a new user**

If you have opted to Register as a new TG&S user, you will be required to complete the registration form.

1. Create an account by entering the required personal information and click on Register.

Register as a new user						
Given name*						
Family name*						
Email*						
Password						
Password confirm*						
Your password must contain at least: • 12 characters • One uppercase letter • One lowercase letter • One number • Optional: one special character						
By registering for an account, you agree to our <u>privacy statement</u> and <u>terms of use</u> .						
Sum as a number 0 + 3 C						
Register						

2. Enter the security code received in your email from Tuition Grant & Scholarships. Please note that the security code is valid for a short while as indicated in the email. Click on Continue to complete the registration process. Please check your spam folder if you do not receive the email in your inbox.

÷	• • • • E		1 of 5,503 <	> • •	3	Two-step verification
	Security code fo	or TG&S services Inbox ×		8 C		We have sent a security code to your email address. Please enter
	Tuition Grant & Scholar to me 👻	ships <moe_stg@moe.gov.sg></moe_stg@moe.gov.sg>	3:47 PM (O minutes ago) 🕁	← :	0	the code below to continue. Email
		Dear your_name			*	your_emailld @gmail.com
		To complete the authentication process for our service, please use th unique security code:	e following		+	Security Code
	528829					Continue Cancel
		Please note that this security code will be valid for the next 10 minut expires, you will need to request a new one.	es. If the code			
		Thank you, Tuition Grant & Scholarships				© 2023 Tuition Grant & Scholarships
		Important: To protect your account, please do not share the security code of	with anyone.			

1.3 Login for applicants

Applicants who have previously registered using your email (non-Singpass users) can login as follows.

- 1. Access TG&S Scholarships through: <u>https://go.gov.sg/moescholarshipsystem</u>
- 2. Click on Log in with email.

Tuition Grant & Scholarships						
Tuiti	on Grant & Scholarships					
Scholarship applicants & recipients If you want to update your email and name, select "Edit My Profile" from the top menu after logging in.						
If you have Singpass If you do not have Singpass						
Log in with Singpass	Register as a new user					
Students applying for any MOE pre-university scholarship Singapore-Industry Scholarship (SgIS) must log in with Sin						

3. Applicants who have previously registered using their email can login by entering their email ID, password and the Captcha response. Click on **Login** to continue.

Login	
Email	
Password	
	<u>Reset my password</u>
Sum as a number	7 + 19 C
Login	

4. A security code will be emailed to you. Please check your email to get the code.

Two-step Verification					
We have sent a security code to your email address. Please enter the code below to continue.					
stg_user135@hiend.com					
123456					
Continue					

If you enter the code correctly, you will see the applicant portal's landing page.

Note: Please check your spam folder if you do not receive the email in your inbox.

2 NEW APPLICATION

Search and apply for the scholarship program based on your interest and eligibility.

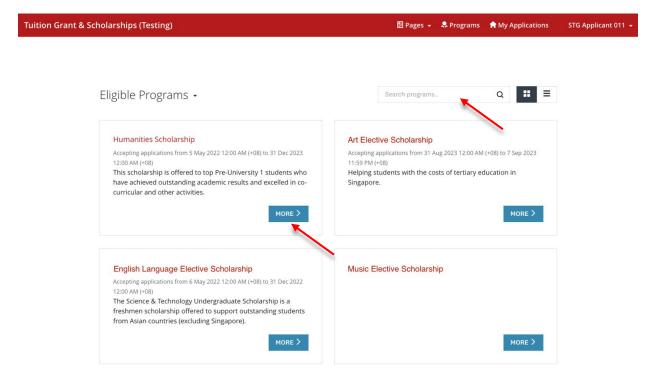
2.1 Start a new Application

To start a new application:

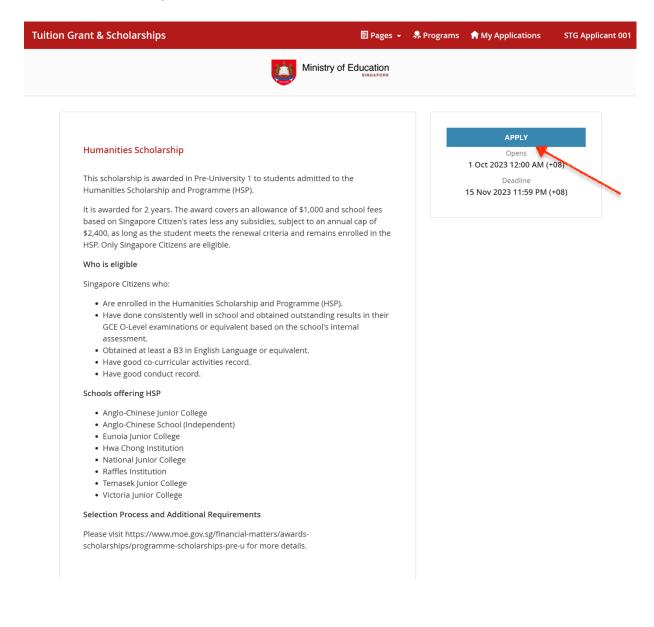
1. Click on the **Programs** link in the top menu bar.

Tuition Grant & Scholarships	🗄 Pages 🗸 🖇	🔒 Programs	A My Applications	STG Applicant 061 🔸
			-	
	No applications.			
1	Please choose a program from our program listings page to	get started		
	View programs			

2. Search for the scholarship program by name and click on **More** once you have located it.



3. Read the information provided about the scholarship program and click on **Apply** to apply for the scholarship.



4. The application screen will display a list of tasks on the application form. All tasks must be mark as completed before you can submit the application.

			tions STG Applica	ancorr
O of 6 tasks complete Last edited: 9 Oct 2023 03:52 PM (+08) REVIEW SUBMIT Deadline: 15 Nov 2023 11:59 PM (+08) Vour tasks Personal particulars Cannot be modified Personal particulars Cannot be mo	Y	Preview		

2.2 Enter task data

You may complete the tasks in any order. For each task

- a. Click on Save & Continue Editing to save the information as draft OR
- b. Click on **Mark As Complete** if no other changes are expected and you want to mark the task as complete.

All tasks should be marked as complete before you can submit the application.

Read the task instructions on the screen carefully before entering data.

2.2.1 Personal Particulars

1. Click on **Retrieve myInfo with Singpass** to retrieve your personal particulars from Myinfo. You will be redirected to log onto your Singpass account for authentication and to provide consent for the retrieval of data.

<u>Note</u>: You can apply for a Singpass account on the Singpass homepage. You can register instantly for Singpass with Singpass Face Verification or Request for a One-Time Password PIN mailer. The One-Time Password PIN mailer will be mailed to your registered address within 3 working days.

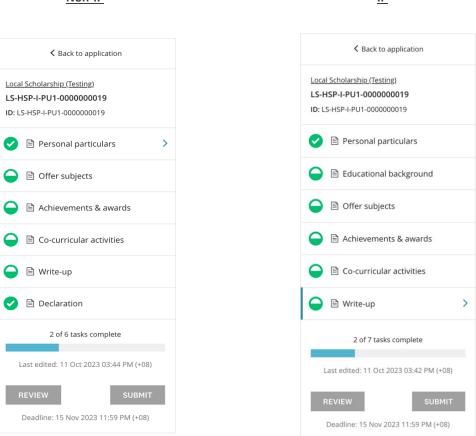
To receive your Singpass immediately, you may visit the nearest Singpass Counter with the necessary documents for verification. For more information, please refer to https://www.singpass.gov.sg/

- 2. Enter your contact information.
- 3. Indicate if you are in an Integrated Programme (IP). For Millennia Institute students applying for the Engineering and Tech Programme Scholarship (ETPS), please indicate "Yes".

Tuition Grant & Scholarships			🖩 Pages 👻	🐥 Programs 🛛 🏫 My Applicatio	ons STG Applicant 011 👻
	Back to application	😑 🖹 Personal particulars	Reuse dat	a 0	
	Local Scholarship.(Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-0000000034	Personal particulars			
			• Task instructions <u>Hide</u> and ensure that the information prov	ided is accurate and	
	Offer subjects				
	Achievements & awards	Retri	eve Myinfo with singpass	✓ Draft saved 🔒	
	Co-curricular activities	Identity details			
	🔘 🖹 Write-up	Full name	JANE DOE		
	Declaration	NRIC/FIN	T9240284Z		
	0 of 6 tasks complete	Gender	MALE		
	Last edited: 9 Oct 2023 03:56 PM (+08)	Date of birth	12/07/2008 SINGAPORE CITIZEN		
	REVIEW SUBMIT Deadline: 15 Nov 2023 11:59 PM (+08)	Citizenship Contact information Please enter a Singapore mobile n Mobile number			
]	
		Integrated Programme Are you in the Integrated Program	me (IP)?		
		Answer	° Yes [○] No		
		SAVE & CONTIN	NUE EDITING MARK AS COMPLE	ТЕ	

Educational background (only applicable for IP students) 2.2.2

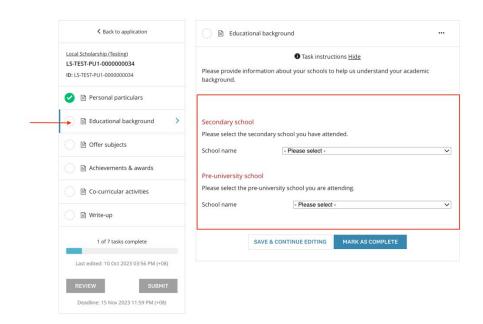
This task is only viewable by IP students. Indicate your educational background by selecting the name of the Secondary school attended and the Pre-university school that you are attending. Table 1: Task list for Non-IP students Vs. IP students



Non-IP

IP

Tuition Grant & Scholarships



2.2.3 Offer Subjects

Enter the details of the subjects you intend to offer at GCE A-Level or equivalent. As all fields are mandatory, please enter "na" if the field is not applicable.

Tuition Grant & Scholarships				🛿 Pages 👻	🐥 Programs	Applications	STG Applicant 011 👻
	K Back to application		r subjects	Reuse da	ta		
	Local Scholarship (Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-000000034		Task instruction to offer at Complexity of the subjects you intend to offer at Complexity of				
	🕑 🖹 Personal particulars		pont (202				
	🕑 🖹 Educational background	Offer subjects					
	Offer subjects		ubjects and levels from the lists, or e ter "na" if not applicable.	nter them if not lister			
	Achievements & awards	1	Subject		Level		
	Co-curricular activities	2					
	B Write-up	3					
	2 of 7 tasks complete	4 5					
	Last edited: 10 Oct 2023 04:00 PM (+08)	6					
	REVIEW SUBMIT Deadline: 15 Nov 2023 11:59 PM (+08)	7 8					
			SAVE & CONTINUE EDITING	MARK AS COMPLET	E		

2.2.4 Achievements & awards

Enter the details on your achievements or awards in chronological order, starting with the most recent. There is a maximum of 10 fields, please choose the best 10 of your achievements or awards for this application.

✓ Back to application			
	💮 🗎 Achievements & awards	Reuse data	
Local Scholarship (Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-000000034	Task instruction	ls and achievements, with a maximum of	
🕑 🖹 Personal particulars	10 entries, in chronological order, starting with the Mathematics Competition, National Science Olymp		
Educational background			
Offer subjects	Accomplishments		
	Name	Year	
Achievements & awards	1	V	
Co-curricular activities	2		
🗇 🗎 Write-up	3	···· · · ·	
1.07 B	4		
3 of 7 tasks complete	5		
Last edited: 10 Oct 2023 04:02 PM (+08)	6	···· · · ·	
REVIEW	7		
Deadline: 15 Nov 2023 11:59 PM (+08)	8	···· · · · · · · · · · · · · · · · · ·	
	9		
	10		

2.2.5 **Co-curricular activities**

Enter the details of the co-curricular activities (CCA) you have participated in chronological order, starting with the most recent. There is a maximum of 5 fields, please choose the 5 main CCAs for your application.

Grant & Scholarships					🖺 Pages 👻 🐥 Prog	rams 🛛 🏫 My Applications	STG Appl
	K Back to application	0	Co-curricular activitie	5	Reuse data		
	Local Scholarship. (Testing) LS-TEST-PU1-0000000034 ID: LS-TEST-PU1-0000000034		Task instructions <u>Hide</u> Please list your CCAs, with a maximum of 5 entries, in chronological order, starting with the most recent. E.g., Student Council, School Sports Teams, Mathematics Club, Chess Club, and				
	🕑 🖹 Personal particulars	most recer English De		cil, School Sports Teams,	Mathematics Club, Ches	s Club, and	
	🕑 🖹 Educational background						
	🕑 🗎 Offer subjects	Activities For position held, please select a position from the list or enter it manually if it is not listed.					
	Achievements & awards		Name	Level of participation	Position held	Year	
	Co-curricular activities	1		V		~	
	🔿 🖻 Write-up	2		V		>	
	4 of 7 tasks complete	3		V		V	
		4		···· V			
	Last edited: 10 Oct 2023 04:04 PM (+08)	5		··· · ·		~	
	REVIEW SUBMIT						
	Deadline: 15 Nov 2023 11:59 PM (+08)		SAVE & CON		K AS COMPLETE		

2.2.6 Write-up

Enter your write up for this scholarship according to the requirements indicated. You may also refer to the respective scholarship webpage on the write-up requirements.

Tuition Grant & Scholarships			🗄 Pages 🚽	🐥 Programs	Applications	STG Applicant 011 👻
	Back to application	🔘 🖹 Write-up	Reuse da	ita O		
	Local Scholarship (Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-0000000034	Requirements				
	🥑 🖹 Personal particulars	Please provide a write-up about yourse	elf in about 500-600 words.			
	🥑 🖹 Educational background	Write-up				
	🕑 🖹 Offer subjects					
	🕗 🖹 Achievements & awards					
	📀 🖹 Co-curricular activities					
	🔶 🗎 Write-up 🔰					
	5 of 7 tasks complete				1.	
	Last edited: 10 Oct 2023 04:05 PM (+08)	SAVE & CONTINUE	EDITING MARK AS COMPLET	E		
	REVIEW SUBMIT Deadline: 15 Nov 2023 11:59 PM (+08)					

2.2.7 Declaration

Read through the declaration statement carefully and **check the box** to complete this task.

Tuition Grant & Scholarships		🔣 Pages 🗸 🔍 Programs 🇌 My Applications 🛛 STG Applicant 011	•
	K Back to application	C 🖻 Declaration	t 011 +
	Local.Scholarship.(Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-0000000034	Declaration by applicant I declare that all the information provided in this form is correct and true. I acknowledge that I will be disqualified, or if accepted, my scholarship will be terminated if any particulars are	
	🕑 🖹 Educational background	Find to be unit of the material facts have been wilf ull suppressed. By submitting this application form, I hereby give my consent to the Government of	-
	🥑 🗎 Offer subjects	by advantage disa application from, it may go give any personal data which I have provided in the application form or which can be obtained by the Government of Singapore as may be deemed necessary, for the purpose of assessing my application.	
	✓ Achievements & awards	deemed necessary, for the purpose of assessing my application. I declare that my parent/guardian is aware of my application for this scholarship.	
	Co-curricular activities	I have read and agreed to the declaration.	
	🕑 🖹 Write-up	SAVE & CONTINUE EDITING MARK AS COMPLETE	
	Declaration		
	6 of 7 tasks complete Last edited: 10 Oct 2023 04:07 PM (+08)		
	REVIEW SUBMIT Deadline: 15 Nov 2023 11:59 PM (+08)		

2.3 Review and Submit Application

- 1. Once all tasks are mark as complete, click on **Review** to review your application and check that all information provided is correct.
- 2. Proceed to submit your application by clicking on the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.
- 3. An email acknowledgement on the receipt of the application will be sent to your email.

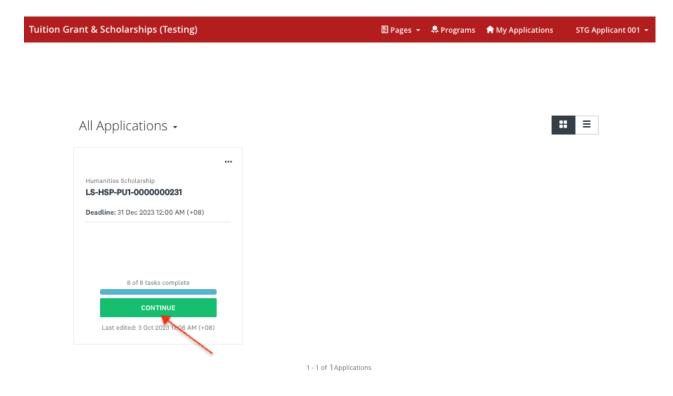
K Back to application	Tuition Grant & Scholarships	🔠 Pages 👻 🐥 Programs 📫 My Applica
ocal Scholarship (Testing) S-TEST-PU1-000000034	< Back to application	SUBMIT YOUR APPLICATION
Educational background	Local Scholarship (Testing) [2] LS-TEST-PU1-0000000034 ID: L5-TEST-PU1-000000034 Last edited: 10 0ct 2	43 Download
Offer subjects	Your tasks	
Achievements & awards	Application	100.0% complete Last edited: 10 01: 2023 04:08 PM (+08)
Co-curricular activities	🔗 🖹 Personal particulars	Completed: 10 Oct 2023
🖹 Write-up	→	O Task instructions
Declaration	Identity details Full name	
	NRIC/FIN	AHMAD YUSOFF T9240284Z
	Gender	FEMALE
7 of 7 tasks complete	Date of birth	19/03/2008
	Citizenship	INDONESIAN
Last edited: 10 Oct 2023 04:08 PM (+08)	Contact information Please enter a Singapore mobile number, e.g., 812	234567.
REVIEW SUBMIT	Mobile number	1212121
Deadline: 15 Nov 2023 11:59 PM (+08)	Integrated Programme Are you in the Integrated Programme (IP)?	
	Answer	Yes
	🗸 🖹 Educational background	Completed: 10 Oct 2023
		Task instructions

3 EDIT APPLICATION

3.1 Edit an existing application that is not completed

If you were not able to complete your application in one sitting, you can re-login to complete it.

You will see the application listed on your dashboard after login. Click on **Continue**. You can now continue to complete your application. Please remember to click on **Submit** to submit your application before deadline.



3.2 Edit a completed task

Changes can be made to the task that you have already mark as complete or to the application that you have already submitted.

- 1. Click on the specific task of the application that you want to edit.
- 2. Click on the " … " located at the top rightmost of the application screen and click on **Edit** from the options.
- 3. Once all edits are made and no further changes are expected, click on **Mark As Complete.** Please remember to click on **Submit** to submit your application before deadline.

K Back to application		Offer subje	C ts Oct 2023 04:02 PM (+08)		
Local Scholarship (Testing) LS-TEST-PU1-000000034 ID: LS-TEST-PU1-000000034		Task instructions <u>Hide</u> Please provide the subjects you intend to offer at GCE A-Level or equival			Download Reset
🕑 🖹 Personal particulars					Edit
🕑 🖹 Educational background		Offer subjects Please select subjects an not applicable.	d levels from the lists, or enter them if	not listed. All fields are m	nandatory, enter "na" if
✔	>		Subject	Level	
		1	CHEMISTRY	H1	
🕑 🖹 Achievements & awards		2	ECONOMICS	H1	